

# **CALL FOR APPLICATIONS FOR THE SELECTION OF MEMBERS OF THE HIGH LEVEL INDUSTRIAL ROUNDTABLE "INDUSTRY 2030"**

## **1. Background**

By decision C(2017)8565/1 of 15 of December 2017, the Commission has set up the High Level Industrial Roundtable "Industry 2030" ('the group').

The group's tasks shall be to:

- to provide feedback on the Commission's initiatives and actions for a smart, innovative and sustainable industry;
- to assist the Commission in making conclusions from the EU Industry Day operational;
- to advise the Commission in defining priorities for future actions in the area of the industrial policy and for the subsequent EU Industry Day;
- to advise the Commission on the implementation of the renewed EU Industrial Policy Strategy and monitor its progress at different levels (international, Union, national, regional, local);
- to build on existing groups linked to Union initiatives in the area of industrial policy, including the reports and analyses they produce;
- to reflect on future targets to measure the performance of Union industry and propose medium- and long-term objectives.

The Commission is calling for applications with a view to selecting members of the group.

## **2. Features of the Group**

### **2.1. COMPOSITION**

In accordance with Article 4 of the above Decision the group shall consist of 20 members.

Members shall be:

- (a) individuals appointed in a personal capacity (Type A);
- (b) individuals appointed to represent the interest of industrial enterprises (Type B);
- (c) individuals appointed to represent the interest of employees (Type B).

Members appointed in a personal capacity shall act independently and in the public interest.

Members appointed to represent a common interest shall not represent an individual stakeholder, but a policy orientation common to different stakeholder organisations.

### **2.2. APPOINTMENT**

Members shall be appointed by the Director General of the Commission's Directorate-General for Internal Market, Industry, Entrepreneurship and SMEs ('DG GROW') from applicants complying with the requirements referred to in chapter 4 of this call.

Members shall be appointed for the period till 30 of November 2019. They shall remain in office until replaced or until the end of their term of office. Registration in the Transparency Register is required in order for individuals representing a common interest to be appointed.

In order to ensure continuity and the smooth functioning of the group, DG GROW shall establish a reserve list of suitable candidates that may be used to appoint replacements. DG GROW shall ask applicants for their consent before including their names on the reserve list.

Members who are no longer capable of contributing effectively to the group's deliberations, who in the opinion of DG GROW do not comply with the conditions set out in Article 339 of the Treaty on the functioning of the European Union or who resign, shall no longer be invited to participate in any meetings of the group and may be replaced for the remainder of their term of office.

### **2.3 RULES OF ENGAGEMENT AND OPERATION OF THE GROUP**

The group shall be chaired by the Commission Vice-President responsible for Jobs, Growth, Investment and Competitiveness. The Commissioner for Internal Market, Industry, Entrepreneurship and SMEs shall serve as Vice Chair of the group.

The group shall act at the request of the DG GROW, in compliance with the Commission's horizontal rules on expert groups ('the horizontal rules')<sup>1</sup>.

The group shall meet twice a year in principle on Commission premises in Brussels, in the form and according to the timetable determined by DG GROW. DG GROW shall provide secretarial services.

Members should be prepared to attend meetings systematically, to contribute actively to discussions in the group, to be involved in preparatory work ahead of meetings, to examine and provide comments on documents under discussion, and to act, as appropriate, as 'rapporteurs' on ad hoc basis.

As a general rule, working documents will be drafted in English and meetings will be also conducted in English.

The group shall adopt its opinions, recommendations or reports by consensus. In the event of a vote, the outcome of the vote shall be decided by simple majority of the members. Members who have voted against shall have the right to have a document summarising the reasons for their position annexed to the opinions, recommendations or reports.

In agreement with DG GROW, the group may, by simple majority of its members, decide that deliberations shall be public.

Participants in the activities of the group and possible sub-groups shall not be remunerated for the services they offer. Travel and subsistence expenses incurred by participants in the activities of the group and possible sub-groups shall be reimbursed by the Commission. Reimbursement shall be made in accordance with the provisions in force within the Commission and within the limits of the available appropriations allocated to the Commission departments under the annual procedure for the allocation of resources.

The members of the group, as well as invited experts and observers, are subject to the obligation of professional secrecy, which by virtue of the Treaties and the rules implementing them applies to all members of the institutions and their staff, as well as to the Commission's rules on security regarding the protection of Union classified information, laid down in Commission Decisions (EU, Euratom) 2015/443<sup>2</sup> and 2015/444<sup>3</sup>. Should they fail to respect these obligations, the Commission may take all appropriate measures.

On a proposal by and in agreement with DG GROW the group shall adopt its rules of procedure on the basis of the standard rules of procedure for expert groups.

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<sup>1</sup> C(2016) 3301, article 13.1.

<sup>2</sup> Commission Decision (EU, Euratom) 2015/443 of 13 March 2015 on Security in the Commission (OJ L 72, 17.3.2015, p. 41).

<sup>3</sup> Commission Decision (EU, Euratom) 2015/444 of 13 March 2015 on the security rules for protecting EU classified information (OJ L 72, 17.3.2015, p. 53).

DG GROW may invite experts with specific expertise with respect to a subject matter on the agenda to take part in the work of the group or sub-groups on an ad hoc basis.

Organisations and public entities may be granted an observer status, in compliance with the horizontal rules, by direct invitation. Organisations and public entities appointed as observers shall nominate their representatives. Observers and their representatives may be permitted by the Chair to take part in the discussions of the group and provide expertise. However, they shall not have voting rights and shall not participate in the formulation of recommendations or advice of the group.

DG GROW may set up sub-groups for the purpose of examining specific questions on the basis of terms of reference defined by DG GROW. Sub-groups shall operate in compliance with the horizontal rules and shall report to the group. They shall be dissolved as soon as their mandate is fulfilled. The members of sub-groups that are not members of the group shall be selected via a public call for applications.

#### **2.4. TRANSPARENCY**

The group shall be registered in the Register of Commission expert groups and other similar entities ('the Register of expert groups').

As concerns the group composition, DG GROW shall publish the following data on the Register of expert groups:

- the name of individuals appointed in a personal capacity;
- the name of individuals appointed to represent a common interest; the interest represented shall be disclosed;
- the name of observers;

DG GROW shall make available all relevant documents, including the agendas, the minutes and the participants' submissions, either on the Register of expert groups or *via* a link from the Register to a dedicated website, where this information can be found. Access to dedicated websites shall not be submitted to user registration or any other restriction. In particular, DG GROW shall ensure publication of the agenda and other relevant background documents in due time ahead of the meeting, followed by timely publication of minutes. Exceptions to publication shall only be foreseen where it is deemed that disclosure of a document would undermine the protection of a public or private interest as defined in Article 4 of Regulation (EC) N° 1049/2001<sup>4</sup>.

Personal data shall be collected, processed and published in accordance with Regulation (EC) No 45/2001.

### **3. Application procedure**

Interested individuals are invited to submit their application to the European Commission, DG GROW.

Applications must be completed in one of the official languages of the European Union. However, applications in English would facilitate the evaluation procedure. If another language is used, it would be helpful to include a summary of the application in English.

An application will be deemed admissible only if it is sent by the deadline and includes the

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<sup>4</sup> These exceptions are intended to protect public security, military affairs, international relations, financial, monetary or economic policy, privacy and integrity of the individual, commercial interests, court proceedings and legal advice, inspections/investigations/audits and the institution's decision-making process.

documents referred to below. All documents submitted by applicants should be duly filled in, legible, signed and numbered sequentially.

### Supporting documents

Each application shall include the following documents:

- **a cover letter** explaining the applicant's motivation for answering this call and stating what contribution the applicant could make to the group;
- **a classification form** duly filled in specifying the member category for which the application is made (Annex I).
- **a selection criteria** form duly filled in documenting how the applicant fulfills the selection criteria listed in chapter 4 of this call (Annex II).
- **a curriculum vitae** (CV), preferably not exceeding three pages. All CVs shall be submitted in the European format (<https://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions>).

**Individuals applying to be appointed as members of the group in a personal capacity must disclose any circumstances that could give rise to a conflict of interest by submitting a declaration of interests ('DOI')** form on the basis of the standard DOI form for expert groups attached to this call. Submission of a duly completed DOI form is necessary in order to be eligible to be appointed in a personal capacity. DG GROW shall perform the conflict of interest assessment in compliance with the horizontal rules<sup>5</sup>.

Additional supporting documents (e.g. publications) may be requested at a later stage.

### Deadline for application

The duly signed applications must be sent by **22 January 23:59 Brussels time at the latest**. The date of sending will be established as follows:

- Where applications are sent **by e-mail** to the following e-mail address: [EU-INDUSTRY2030@ec.europa.eu](mailto:EU-INDUSTRY2030@ec.europa.eu), the date of the e-mail will be the date of sending.
- Where applications are sent **by post** to the following address: European Commission, DG GROW, Unit F1 secretariat (av. des Nerviens 105, 07/085, 1040 Brussels, Belgium, "Industry 2030 Application") the postmark will be considered the date of sending.
- Where applications are **hand-delivered** to the following address: European Commission, DG GROW, Unit F1 secretariat – (av. des Nerviens 105, 07/085, 1040 Brussels, Belgium, "Industry 2030 Application"), the date on the receipt given upon delivery will be considered the date of sending.

## **4. Selection criteria**

DG GROW will take the following criteria into account when assessing applications:

- **particular experience and knowledge in the following areas:** research and innovation, key enabling technologies, clusters, regional industrial transformation, global value chains, data economy and servitisation of industry, global competitiveness, sustainability, bio- and circular economy, low carbon industry, social dimension and future of work, venture capital and investment (all applicants);
- **absence of circumstances that could give rise to a conflict of interest** (individuals applying to be appointed in a personal capacity only);

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<sup>5</sup> Article 11 of the horizontal rules.

- **proven capacity to represent effectively the interest of industrial enterprises or the interest of employees** (individuals applying to be appointed in order to represent a common interest only);
- **very good knowledge of the English language** allowing active participation in the discussions (all applicants).

## **5. Selection procedure**

The selection procedure shall consist of an assessment of the applications performed by the DG GROW against the selection criteria listed in chapter 4 of this call, followed by the establishment of a list of the most suitable applicants, and concluded by the appointment of the members of the group.

When defining the composition of the group, DG GROW shall aim at ensuring, as far as possible, a high level of expertise, as well as a balanced representation of relevant know how and areas of interest, while taking into account the specific tasks of the group, the type of expertise required, as well as the relevance of the applications received. DG GROW shall also seek, as far as possible, both an adequate geographical coverage within the Union and gender balance.

For any further information please contact Mr Grzegorz Drozd, Telephone: +32 229 811 43, e-mail: [EU-INDUSTRY2030@ec.europa.eu](mailto:EU-INDUSTRY2030@ec.europa.eu) or Mrs Carolina Gario, Telephone +32 229 616 45, e-mail: [EU-INDUSTRY2030@ec.europa.eu](mailto:EU-INDUSTRY2030@ec.europa.eu)

### ANNEXES:

- ANNEX I: Classification form
- ANNEX II: Selection criteria form
- ANNEX III: Standard declaration of interests (including Guidance for filling in the declaration of interests)
- ANNEX IV: Privacy statement